



Practitioner Guide

Palm Beach County Registry
2300 High Ridge Road
Suite 364
Boynton Beach, FL 33426

561-374-7650, option 1 (phone)
888-485-1106 (fax)

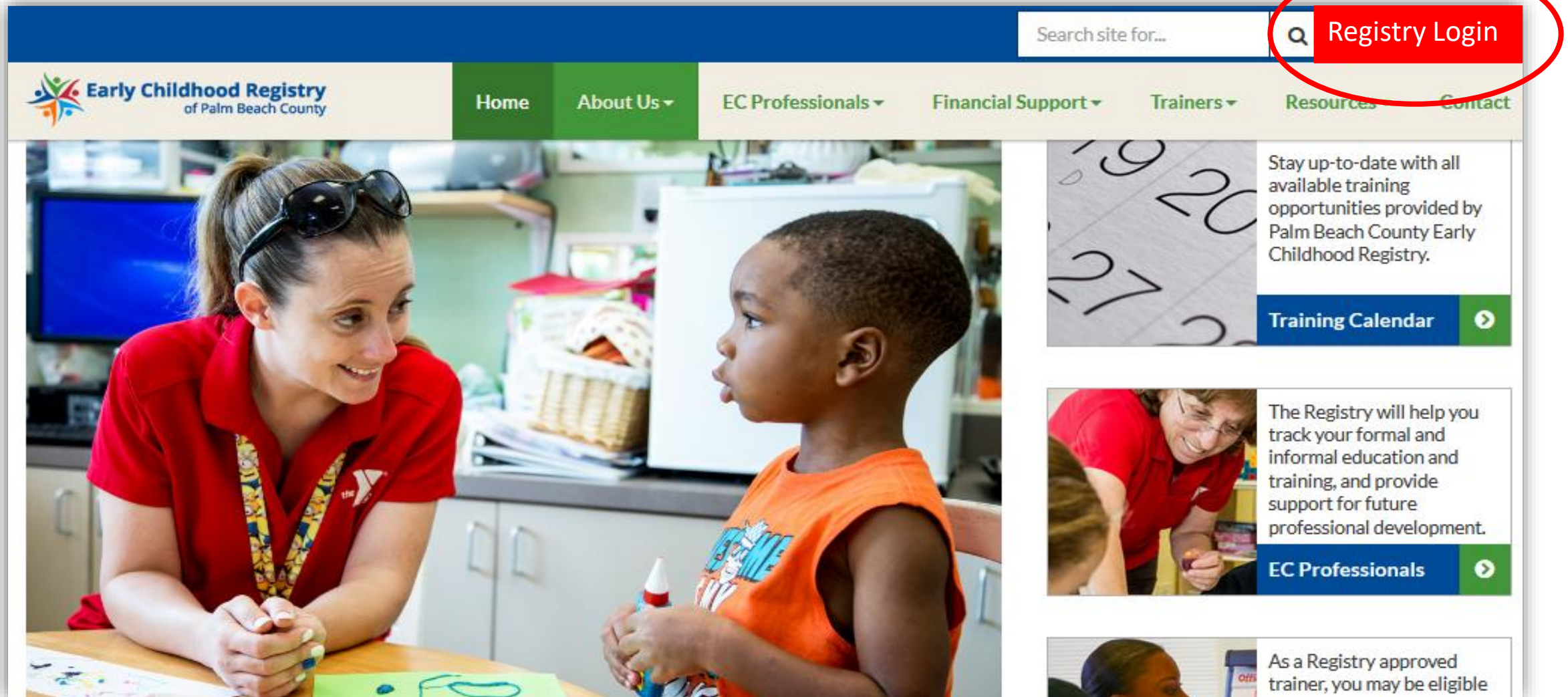
pbcregistry@thechildrensforum.com

www.pbcregistry.org

PBC Registry **NEW** Account login: www.pbcregistry.org

*Instructions apply to **both** individual accounts and organization accounts

Click Registry Login



The screenshot shows the homepage of the Early Childhood Registry of Palm Beach County. The header features the organization's logo on the left and a navigation menu with links to Home, About Us, EC Professionals, Financial Support, Trainers, Resources, and Contact. A search bar is located in the top right corner. A red circle highlights the 'Registry Login' button in the top right corner. Below the navigation menu, there is a large image of a woman in a red shirt interacting with a young child. To the right of this image, there are three promotional boxes: 'Training Calendar' with a description about staying up-to-date with training opportunities, 'EC Professionals' with a description about tracking education and training, and a partially visible box about eligibility for Registry approved trainers.

Search site for...

Registry Login

Early Childhood Registry
of Palm Beach County

Home About Us ▾ EC Professionals ▾ Financial Support ▾ Trainers ▾ Resources Contact

Stay up-to-date with all available training opportunities provided by Palm Beach County Early Childhood Registry.

Training Calendar

The Registry will help you track your formal and informal education and training, and provide support for future professional development.

EC Professionals

As a Registry approved trainer, you may be eligible

Click login to access the Early Childhood Registry of Palm Beach County



Early Childhood Registry
of Palm Beach County



Registry Home



Register



Saved Events



Training Calendar



Contact Us



Login

Find Training

Find Trainers

Search for Training

Find training by subject, location, or browse our current course catalog!

Training Calendar

Course Catalog

Search by location, date, or subject

Enter search criteria to find matching events.

NOTE: Searching without criteria will display all events starting on or after **9/25/2018**.

Keywords

Create Account

Create Your Insight Account

Please enter the required info below to begin creating your secure account.

First Name

Middle Name

Last Name

Email Address

Create Account

Creating an Insight account gives you access to the full suite of tools offered within the Palm Beach County Early Childhood Registry, including:

- Professional Profile
- Program Profile
- Professional Development Tools
- And much more

Enter information &
click Create Account

Account Verification

The below confirmation prompts the User to check their email and click on the verification email.

Click - Verify Account. This will direct Users to the Registry website to create a password.



Email Verification Sent

Look for a verification email sent to the email address you provided.

Please follow the instructions within the email to verify the email address.

OK



Insight Account Verification

A new Insight Secure Identity Account has been requested for the following user.

Jane Lee

janelee@gmail.com

Please click the "Verify Account" button below to verify your Insight Secure Identity Account setup.

Verify Account

- Please allow up to 5 minutes for the e-mail to arrive.

Create Password

Create Password

Please create a new password for your account.

New Password

The Password field is required.

Re-enter New Password


Save Password

Passwords Requirements:


- Minimum of 7 characters
- At least 1 capital letter
- At least 1 number

*Special characters such as '&' '!' are encouraged, but not required.

LOGIN




Early Childhood Registry
of Palm Beach County

Powered by  INSIGHT

Email Address
janesample@gmail.com

Password
●●●●●●●●

☐ Remember me

 Login

[Forgot Password?](#) [Create Account](#)

- login using unique personal email address and newly created password.

Profile Information

An online application was not found using the information you provided. Please enter the following to begin the Registry online application process.

First Name

Jane

Middle Name

Last Name

Sample

Email Address

sample@gmail.com

Date of Birth

09/27/1988

Last 5 Digits of SSN

55555

Why can't I change my information?

Your name and email address are used to identify your Identity account. You can change your name and email address after completing profile setup.

Please enter any prior last names used on employment or education records that may be added to your profile.

Enter Previous Last Name/Maiden Name

- Enter personal information including valid mailing address

Account Preferences

Communication Preferences

What is This?

The Registry sends periodic communications about trainings, SEEK scholarship, ACHIEVE and other pertinent information in addition to emails about your account. If you do not want to receive informational emails, please uncheck the box below.

i Please note you will continue to receive emails about your account.

☒ Yes, I wish to receive informational emails from the PBC Registry. If you do not select this option, you will still receive emails about your account.

◀ Back

Next ▶

- Choose communication preferences
- Acknowledge Privacy Policy

Please review and check the box below to continue.

Registry Privacy Policy

By signing this agreement, I agree to participate in the Palm Beach County Early Childhood Registry (the Registry) and to follow its rules and policies. I understand the Children's Forum, Inc. (the Forum) as the manager of the Registry and the Children's Services Council of Palm Beach County (CSC) as the funder of the Registry, will protect the confidentiality of personally-identifiable information provided to the extent permitted under state and federal law.

*By signing this form, I am authorizing my employer to access and enter my personal information in my place, and that the information that I have supplied to my employer is true and accurate.

By signing this form, I certify all information provided and/or attached to this form is true and correct. I certify I have achieved the education listed in this form and I understand all claims must be proven by providing the documentation to support those claims. I understand I am responsible for the information included in this form and that this form will not be processed if any of the required fields are left blank. I understand my failure to provide information marked as required will prevent my participation in the Registry, which may impact my eligibility for programs such as the Strong Minds, SEEK etc.

By providing the information in this form either directly or to my employer, I give my permission for that information to be used in aggregate reports which may be made public. I give the Forum permission to share all educational information I provide with my current employer on record with the Registry and to share selected information with WELS, a secure data system supporting the CSC. I consent to the use of my information in analyses for program quality improvement, evaluation and research.

I give the Registry permission to access my Florida Department of Children & Families (DCF) Child Care Training Transcript and to permit DCF to access my information in the Registry

I do hereby indemnify the Forum, the CSC, and their employees and agents against any claims whatsoever arising out of or connected with this information.








This agreement shall be governed in all respects by the laws of the State of Florida without giving effect to its conflicts of law provisions. All parties submit to the personal jurisdiction of and venue in the state and federal courts in the State of Florida. The parties further agree that any cause of action arising under this agreement shall exclusively be brought in such courts. If any provision of this agreement is held to be invalid or unenforceable, such provision shall be struck and the remaining provisions shall be enforced.


☒ I acknowledge that I have reviewed and agreed to the Privacy Policy

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Submit

Palm Beach County Registry Membership





Early Childhood Registry of Palm Beach County

- Choose Become a Member or Become a Trainer to apply for a Registry Membership

SummaryTraining

Welcome, Jane Sample

You have signed in but not submitted an application. To become eligible for SEEK and ACHIEVE, you must submit your Registry Membership application.

☐ Become a member

☐ Become a trainer

Apply for Registry Membership

Financial Support

SEEK Scholarships are available to help pay costs associated with credit coursework, non-credit coursework, books, approved trainings, testing fees, and foreign degree translation/evaluation.

ACHIEVE is a salary supplement award program for practitioners employed at a Strong Minds In-Network or Promising Early Childhood program in Palm Beach County.

Once you have applied for a Registry Membership, you may be eligible to apply. Click [here](#) for more information. Existing members: Click the Financial Support tab above to begin your application.

Registry ID 9488
Jane Sample
2300 HIGH RIDGE RD # 202

BOYNTON BEACH, FL 33426-8747
(555) 555-5555

Change Email

Program Profile Management

Do any of the following apply to you?

✓ You would like to link an existing program profile to your account